



Collingham's Lettings Limited
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| Lettings Service | Management Service and Lettings Service |
|--|--|
| 6% + VAT | 12% + VAT |
| Our lettings service is made up of the following: | Our management service is made up of the following: |
| <ul style="list-style-type: none"> Valuation of property Professional photography Marketing of property in-house and on third party portals Conducting viewings Referencing tenants Drawing up contracts Deposit registration and protection of deposit with the DPS Regular Landlord updates Fee's deducted off first month's rent | <ul style="list-style-type: none"> Our full lettings service Collection of rent Check-In inventory Mid-tenancy inspection Checkout inventory Arranging property repairs Arranging general maintenance Fees deducted on a monthly basis |
| Standard Fees | |
| Lettings Only | 6% VAT |
| Renewals on 1 st year onwards | 5% VAT |
| Property Management | 12% + VAT |
| Tenant / Guarantor referencing | £35 + VAT per person |
| Tenancy Agreement only service | £200 + VAT |
| Sales sole agent | 1.5% + VAT |
| Sales multi agent | 3% + VAT |
| Other Fees | |
| Inventory Check-In 0-3 beds | From £90 + VAT |
| Inventories +4 beds | From £150 + VAT |
| Mid-term property inspection | From £90 + VAT |
| Portable appliance test (PAT) | From £100 + VAT |
| EICR (Electrical Installation Certificate Report) | From £125 + VAT |
| Energy performance certificate (EPC) | £100 + VAT |
| Gas safety certificate | £100 + VAT |
| Deposit protection registration | Free |
| Section 21 | £100 + VAT |
| Annual statement of accounts | £150 + VAT |
| Full conveyancing service | Please request |
| Maintenance works over £1000 | 10% + VAT of invoice total |

