



Collingham's Lettings Limited
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Lettings Service	Management Service and Lettings Service
6% + VAT	12% + VAT
Our lettings service is made up of the following:	Our management service is made up of the following:
<ul style="list-style-type: none"> Valuation of property Professional photography Marketing of property in-house and on third party portals Conducting viewings Referencing tenants Drawing up contracts Deposit registration and protection of deposit with the DPS Regular Landlord updates Fee's deducted off first month's rent 	<ul style="list-style-type: none"> Our full lettings service Collection of rent Check-In inventory Mid-tenancy inspection Checkout inventory Arranging property repairs Arranging general maintenance Fees deducted on a monthly basis
Standard Fees	
Lettings Only	6% VAT
Renewals on 1 st year onwards	5% VAT
Property Management	12% + VAT
Tenant / Guarantor referencing	£35 + VAT per person
Tenancy Agreement only service	£200 + VAT
Sales sole agent	1.5% + VAT
Sales multi agent	3% + VAT
Other Fees	
Inventory Check-In 0-3 beds	From £90 + VAT
Inventories +4 beds	From £150 + VAT
Mid-term property inspection	From £90 + VAT
Portable appliance test (PAT)	From £100 + VAT
EICR (Electrical Installation Certificate Report)	From £125 + VAT
Energy performance certificate (EPC)	£100 + VAT
Gas safety certificate	£100 + VAT
Deposit protection registration	Free
Section 21	£100 + VAT
Annual statement of accounts	£150 + VAT
Full conveyancing service	Please request
Maintenance works over £1000	10% + VAT of invoice total

